



Survey Questionnaire Opname Vraelys

Please return fully completed form to **your broker**
Stuur asseblief voltooide vorm aan **u makelaar**



SINCE
87

Broker: _____
Makelaar: _____

General Algemeen

Branch: _____ Policy no: _____
Tak: _____ Polis nr: _____

Insured full name: _____
Versekerde volle naam: _____

Address: _____
Adres: _____

Nature of business or occupancy: _____
Aard van die besigheid of beroep: _____

Details of premises Besonderhede van perseel

(tick the appropriate box) (merk die toepaslike blokkie)

Is / are the building(s) at the above address in a: _____
Is die gebou(e) by die bogenoemde adres in 'n: _____

City area Stad area	Shopping complex Winkelsentrum	Rural or isolated area Landelike of afgeleë area	Industrial area Industriële gebied
Town area Dorp area	Residential area Residensiële gebied	Farmlands Landerye	

Is there any security fencing? _____ Yes / Ja No / Nee
Is daar enige sekuriteits omheining? _____

If yes, type of fencing, concrete, brick, wooden, wire, other? _____
Indien ja, tipe omheining, beton, baksteen, hout, draad, ander? _____

Are there security lights, street lights, flood lights, other? _____
Is daar sekuriteitsligte, straatligte, spreiligte, ander? _____

Is the property security-patrolled? After business hours only or 24 hours? _____
Is die eiendom sekuriteit-gepatrolleer? Slegs na-ure, of 24 uur? _____

Is there a guard service that visits the premises after hours? _____ Yes / Ja No / Nee
Is daar 'n wag diens wat die perseel na-ure besoek? _____

If so, what frequency? _____
Indien wel, hoe gereeld? _____

Is the building constructed of brick, stone, concrete block, other? _____
Bestaan die gebou uit baksteen, klip, beton blok, ander? _____

Is the roof of tile, iron, thatch, other? _____
Is die dak teël, yster, gras, ander? _____

If thatch, do roofs have SABS lightning conductors? _____ Yes / Ja No / Nee
Indien grasdak, het die dak SABS goedgekeurde weerlig afleiers? _____

Is / are the building(s) single storey, double storey, multi storey? _____
Is die gebou(e) enkelverdieping, dubbelverdieping, multi verdieping? _____

Is the building free standing, does it join another building or form part of a shopping complex? _____
Is die gebou losstaande, is dit verbind met 'n ander gebou, of vorm dit deel van 'n winkel kompleks? _____

What type of business is carried out on these premises? _____
Watter tipe besigheid word bedryf op hierdie perseel? _____

If applicable, briefly describe the process or products produced:
Indien van toepassing, beskryf kortliks die proses of produkte geproduseer:

If applicable, describe the businesses / processes carried out in adjoining premises:
Indien van toepassing, beskryf die besighede / prosesse uitgevoer op die aangrensende perseel:

Is there any machinery used? Yes / Ja No / Nee
Is daar enige masjinerie wat gebruik word?
If so, what type of machinery is used?
Indien wel, watter tipe masjinerie word gebruik?

Are there any hazardous commodities, in/flammable liquids or gas stored in these premises? Yes / Ja No / Nee
Word daar enige gevaarlike goedere, ont/vlambare vloeistowwe of gas gestoor op hierdie perseel?
If so, what type: liquid petroleum gas, acetylene gas cylinders, paraffin, thinners, benzene, methylated spirits, turpentine, glue, paint, cooking oil, motor oil, brake fluid, chemicals or any other? Please specify.
Indien wel, watter tipe: vloeibare petroleum gas, asetileen gas-silinders, paraffien, verdunner, benseen, brandspiritus, terpentyn, gom, verf, kookolie, motor olie, remvloeistof, chemikalieë of enige ander? Spesifiseer asseblief.

Are any of the following processes carried out on the premises? Word enige van die volgende prosesse uitgevoer op die perseel?	Welding Sweiswerk	Spray painting Spuit verf	Deep fat fry Diep vet braai
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Condition of electrical system Toestand van elektriese stelsel

Does the electrical system function without frequent failing? Funksioneer die elektriese stelsel sonder gereelde onderbrekings?	Yes / Ja	No / Nee
Is the system connected to a trip switch? Is die stelsel gekoppel aan 'n trip switch?	Yes / Ja	No / Nee
Is the system connected to a control panel? Is die stelsel verbind met 'n beheerpaneel?	Yes / Ja	No / Nee
Is the control system regularly maintained? Word die beheer stelsel gereeld onderhou?	Yes / Ja	No / Nee
Do you have an Electrical Compliance Certificate? Het jy 'n Elektriese Inskiklikheid Sertifikaat?	Yes / Ja	No / Nee

Fire protection Brand beskerming

Are there fire hose reels, street hydrants, fire extinguishers or other?
Is daar brandslang rolle, straat brandkrane, brandblussers of ander?

What type of fire extinguishers: carbon dioxide, dry powder, water, other?
Watter tipe brandblussers: koolstofdioksied, droë poeier, water, ander?

What size are the extinguishers i.e. 2.5kg, 4.5kg – 9kg?
Watter grootte is die brandblussers dws 2, 5 kg, 4.5kg - 9kg?

How many are on your premises?
Hoeveel is op u perseel?

Please describe:
Beskryf asseblief:

When last were they serviced?
Wanneer laas is hulle gediens?

What type of water supply: municipal, dam, river or borehole?
Watter tipe watervoorsiening: munisipale, dam, rivier of boorgat?

Is a fire brigade or fire-fighting service available and where?
Is 'n brandweer of brandbestryding diens beskikbaar, en waar?

Burglary**Inbraak**

Indicate the type of stock carried or stored on premises.
 Dui die tipe voorraad aan wat gestoor word op die perseel.

Are the above fixtures and fittings office contents, computer equipment, tools and machinery, liquor, hi-fi equipment, TV sets, cosmetics, cigarettes, tobacco?

Is die bogenoemde los- en vaste toebehore: kantoor inhoud, rekenaar toerusting, gereedskap en masjinerie, drank, hi-fi toerusting, TV-stelle, skoonheidsmiddels, sigarette, tabak?

Amount kept:

Hoeveelheid aangehou:

Watches and jewellery:

Horlosies en juweliersware:

Sunglasses:

Sonbrille:

Cameras:

Kameras:

Estimated value in display windows:

Geskatte waarde in vensters:

Is there an alarm system?

Is daar 'n alarmstelsel?

Yes / Ja

No / Nee

What is the name of the alarm company?

Wat is die naam van die alarm maatskappy?

Does it provide 24 hour monitoring service or is it a siren alarm only?

Verskaf dit 'n 24 uur monitor diens, of is dit net 'n serene?

If 24 hour monitoring is it radio linked or telephone linked to a control room?

As 24 uur gemonitor is dit radio gekoppel of telefoon gekoppel aan 'n beheerkamer?

Who responds to the alarm?

Wie reageer op die alarm?

Is there an alarm maintenance contract?

Is daar 'n alarm instandhoudings kontrak?

Type of windows: factory, domestic, louver, fanlight, plate glass, other?

Tipe vensters: fabriek, huishoudelike, louver, bolig, plaat glas, ander?

Are they all burglar guarded?

Is hulle almal inbreker bestand?

Yes / Ja

No / Nee

If no, provide details:

Indien nie, verskaf besonderhede:

Type of doors: glass, plate glass, wooden solid, wooden hollow, stable type, metal, sliding, roll up type?

Tipe deure: glas, plaat glas, hout soliede, hout hol, stal tipe, metaal, gly, rol tipe?

Are security gates fitted on all external opening doors?

Is veiligheidshekke aangebring aan al die eksterne oopmaakbare deure?

Yes / Ja

No / Nee

Please describe:

Beskryf asseblief:

Money**Geld**

What method of banking is used: by car, foot or security carriers, the manager, senior staff members, a messenger (are they male or female)?

Watter metode van bank word gebruik: met voertuig, te voet of sekuriteit draers, die bestuurder, senior personeellede, 'n boodskapper (is hulle manlik of vroulik)?

How often is banking done? Twice daily, daily, weekly, once a month, other?

Hoe dikwels word gebank? Twee keer per dag, daaglik, weekliks, een keer 'n maand, ander?

What precautions are employed whilst money is in transit? Please describe:

Watter voorsorgmaatreëls word geneem, terwyl die geld in transito is? Beskryf asseblief:

Where is the money kept: cash register, cash box, safe, cash draw, strongroom, other?
Waar word die geld gehou: kasregister, kleinkas, kluis, kontant trek, ander?

If in safe: details of safe required: make, serial number, grading etc.:
As in 'n kluis: besonderhede van kluis word vereis: maak, reeksnommer, gradering ens.:

Is the safe built in, free-standing or hidden?
Is die kluis ingebou, vrystaande of weggesteek?

What is the maximum amount kept in:

Wat is die maksimum bedrag gehou:

The safe:
Die kluis:

Cash box or till:
Kleinkas of tem:

To and from the bank:
Na en van die bank:

Are wages paid monthly or weekly and what is the wages package amount?
Word lone maandeliks of weekliks betaal, en wat is die lone pakket bedrag?

Are collectors or petrol attendants used?
Word insamelaars of petroljoggies gebruik?

Yes / Ja

No / Nee

If yes, what amount of money is carried? Cash as well as cheques?
Indien ja, watter bedrag geld word gedra? Kontant asook tjeks?

Public Liability exposure

(Farming spread of fire requires questionnaire)

Openbare Aanspreeklikheid blootstelling

(Boerdery verspreiding van brand vereis vraelys)

Is there any defect in the building(s) or are there contents dangerously stored which may result in members of the public sustaining bodily injuries or material damage to clothing and property?
Is daar enige defek in die gebou(e) of is daar inhoud wat gevaarlik gestoor word wat kan lei dat lede van die publiek liggaamlike beserings of materiële skade aan kleren en eiendom kan opdoen?

Yes / Ja

No / Nee

If so, please comment thereon:
As dit so is, kommentaar daarop:

General comments

Algemene kommentaar

Declaration**Verklaring**

I / We agree that the particulars in this questionnaire are true and complete and that I / we have not withheld any material information.

Ek / Ons stem saam dat die besonderhede in hierdie vraelys waar en volledig is en dat ek / ons nie enige wesentliche inligting weerhou nie.

Date:
Datum:

Signature:
Handtekening:

Broker declaration**Makelaar verklaring**

I acknowledge and understand that if I complete and sign this form on behalf of the insured, that I am responsible for the accuracy and correctness of the information recorded herein. I declare that the information provided in this form is true in every respect and as communicated to me by the insured. I confirm that it has been explained to the insured that if any part of this form is exaggerated, or any false declaration or statement is made, that the insured shall not be entitled to receive any benefit under the policy.

Ek erken en verstaan dat indien ek hierdie vorm voltooi en onderteken namens die versekerde, dat ek verantwoordelik is vir die korrektheid van die inligting hierin vervat. Ek verklaar dat die inligting wat in hierdie vorm vervat word in elke opsig waar is en soos aan my gekommunikeer deur die versekerde. Ek bevestig dat dit aan die versekerde verduidelik is indien enige deel van hierdie vorm oordryf is, of enige valse / bedrieglike verklaring / inligting verskaf word ter ondersteuning, dat die versekerde enige voordeel onder die polis sal verbeur.

Broker:
Makelaar:

Date:
Datum:

Signature:
Handtekening: